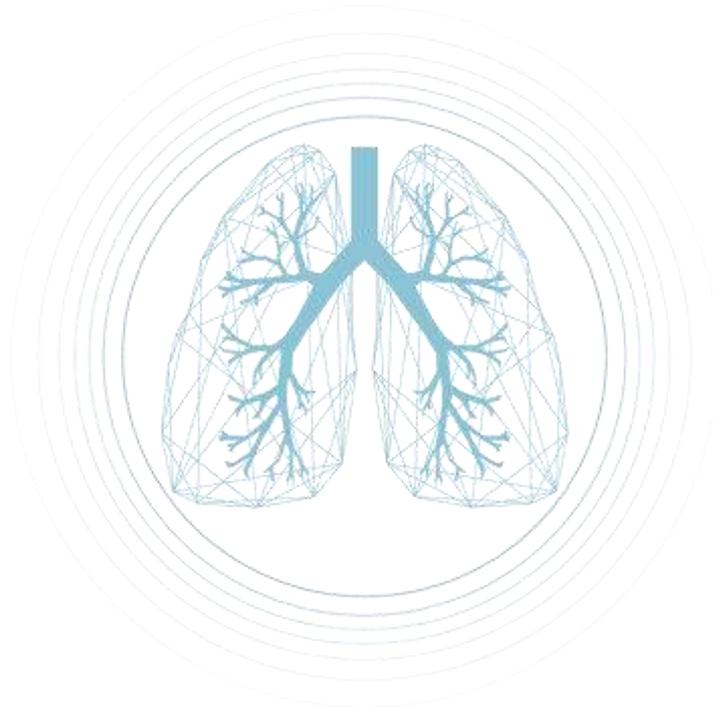


APSR ASSEMBLY VIRTUAL MEETING



Engage with researchers in exploring relevant and up to date knowledge to achieve the most important goal of achieving respiratory health in the Asia-Pacific region.

Due to circumstances and uncertainty surrounding the COVID-19 pandemic, APSR will not convene the APSR Annual Congress in 2020. Although we cannot meet face-to-face, we are happy to offer the opportunity for APSR Assembly Virtual Meeting (AVM) hosted by APSR and APSR acknowledging sponsors. The AVM consists of assembly symposia and all presentations will be virtual.

This opportunity is a great way to share knowledge and expertise about a topic on respiratory health field.

The Meeting will take place sometime between early October and early December (To be announced).



I. General

1. What is an APSR Assembly Virtual Meeting?

An online symposium (1.5 hour) with one prominent speaker and three selected authors presenting their abstracts.

- i. Overview of APSR and welcome from the APSR President
- ii. A presentation by a prominent speaker and Q&A
- iii. 3 oral abstract presentations, each presenter has 7 minutes for a presentation and 5 minutes for Q&A
- iv. Summary and conclusions from APSR Assembly leaders

2. Who should attend?

Respirologists, respiratory therapists, medical students, nurses, allied health professionals and anyone eager to learn advanced medicine and the latest research.

3. When will the schedule of each Meeting be announced?

Date and time will be announced at least 30 days before the Meeting.

4. Will the Meeting be interactive?

Yes. However, due to the large audience expected, real-time interaction with speakers is not feasible, but you can submit your questions to speakers via the Zoom webinar system before and during the Meeting. The answers to your questions will be posted on the Assembly Virtual Meeting website shortly afterwards.

5. How do I access the Meeting?

The access information will be sent to registered attendees after registering online. (see Registration below to learn more)

6. Do I need to be an APSR member to register?

No. APSR Assembly Virtual Meetings are open to anyone who is interested.

7. Do I have to register to attend?

Yes, registration is required to attend the event. Registration will be open on the Assembly Virtual Meeting website around the beginning of September.

8. Do I have to register for each Meeting respectively?

Yes. Registration is required for each Meeting.

9. **Can I register a group of people?**
No. Each person is required to register individually.
10. **What are the registration fees to attend a Meeting?**
None. There is no registration fee to attend the Meetings.
11. **Is a certificate of attendance provided to attendees?**
No.
12. **How can abstract presenters receive their participation certificates?**
Certificates will be sent to the presenting authors by email after the Meeting.

II. Abstract Submission Guidelines

<IMPORTANT>

To ensure a good balance of content at the Meeting, the positioning of a presentation in the programme will be determined by the content of other presentations, sponsorship availability, etc.

1. Abstract Submitter

1. Submitters must be the first authors who can present the abstract in person at APSR Assembly Virtual Meeting
2. Anyone who is interested in presenting an abstract at APSR Assembly Virtual Meeting can submit an abstract. If the submitted abstract is selected for presentation, the presenting authors without APSR membership are required to join APSR members.
3. A submitter can submit **one abstract ONLY**.
4. There is no age limit for abstract submitters.

2. Abstract Submission

1. Abstracts must be submitted in **English**.
2. **Duplicate abstracts** will not be selected.
3. Abstracts must be submitted **online**. Submissions via fax, email, post, etc., will **NOT** be considered.
4. It is the responsibility of first author to ensure that all authors have given their consent to be listed on the submitted abstract.

5. Authors must declare that the material in the presentation is original and declare that the material will not be published in any publication or presented elsewhere before the APSR Assembly Virtual Meeting in 2020.
6. If there are more than 20 authors, download the form and send it to chieko.omote@theapsr.org by the abstract submission deadline. (The details are on the online submission form)
7. A case report should describe only a single case and contain description of actual case, a discussion of the novelty and importance of the specific case.
8. Abstracts supported in whole or in part by tobacco or tobacco related industry will not be selected. Authors are required to complete a Declaration of Conflict of Interest.
9. First authors must specify their and co-authors' sponsoring entity.
10. Any Acknowledgements or Disclosure Statements can be listed briefly at the end of the abstract.
11. The Abstract Title must be a **maximum of 25 words**.
12. The Abstract Body must be a **maximum of 300 words**. (title, author information, tables and images are excluded from the 300-word count).
13. An abstract excluding case report must have the sub-headings: **Background and Aims, Methods, Results and Conclusions**.
14. **Authors** must choose one category from the following:
 - Clinical Respiratory Medicine
 - Cell and Molecular Biology
 - Clinical Allergy and Immunology
 - Environmental & Occupational Health and Epidemiology
 - Respiratory Infections (non-tuberculous)
 - Tuberculosis
 - COPD
 - Lung Cancer
 - Asthma
 - Respiratory Neurobiology and Sleep
 - Critical Care Medicine
 - Bronchoscopy and Interventional Techniques
 - Paediatric Lung Disease
 - Respiratory Structure and Function
 - Pulmonary Circulation
 - Interstitial Lung Disease

15. A maximum of **1 table OR 1 figure** can be included per abstract in **JPG, PNG or GIF format only**. When including a table, it is recommended to save the table as an image and then upload it.
16. The recommended image size for optimal resolution is
 - A table: up to 5 columns x 8 rows
 - A graphic: 192 pixels wide, 288 pixels high (print size 508 mm (2 inches) wide by 762 mm (3 inches) high and 300 DPI)
17. A maximum of 3 references can be included per abstract.
18. Please make sure all contents are correct before you “Submit” your abstract.
19. Abstracts can be edited and withdrawn online at any time before the abstract submission deadline.
20. All abstracts are evaluated anonymously by the relevant Assembly leaders on the basis of the following 3 main criteria (on a scale from 1 to 5):
 - Originality
 - Scientific Validity
 - Clinical Impact

3. Notifications

1. **ONLY the first author** will receive abstract correspondence and the presentation confirmation, which will be sent by email. The first author is responsible for informing the co-authors about the status of the submitted abstract.
2. First authors will be notified the result of their submission by email from APSR Secretariat. No reply may result in losing eligibility for presenting the abstract.
3. If your email settings only allow email from specific domains and addresses, it may prevent the email from entering your inbox. Please check to ensure that your settings allow emails from: @theapsr.org

4. Additional Information

1. First authors of selected abstracts must register for APSR Assembly Virtual Congress before their “cutoff” date. The cutoff date will be provided by the Secretariat after their abstract has been selected.
2. Regarding APSR privacy policy, [click here](#)
3. Regarding APSR license of copyright and consent to publication, [click here](#)

III. Contact



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